

Portfolio Reporting Analyst (M/F)

Wyser is the international company of the Gi Group that develops the recruitment and specialized selection of middle and senior level personnel. We are part of Gi Group, one of the leading international companies in services dedicated to the development of the labor market.

Our Client is an Investment Advisory Firm that is now recruiting a Portfolio Reporting Analyst.

Main Responsibilities:

- Update of the internal software with portfolio consolidation information (accounting entries, transactions, and reconciliations);
- Management of customer operations' Data Base;
- Management and creation of documents for monthly, quarterly and annual evaluation and reports.

Skills:

- Master's Degree in Business Administration, Finance, Economics, Accounting or similar areas;
- Between 1 and 2 years of relevant experience;
- Advanced user of MS Office (especially Excel);
- Fluency in English (mandatory);
- Detail oriented with high planning and analytical skills.

If you are interested, please apply via email to: Catarina.garcia@wyser-search.com

Applicants interested in complying with the requirements of Regulation (EU) 2016/679 (RGPD) are invited to read the privacy policy at www.wyser.pt.