

Junior Accountant (M/F)

For our client teams, we are looking for another team member to support our activities and growth.

Your main responsibilities:

- ✓ Booking of accounting documents
- ✓ Bank reconciliation
- ✓ Administrative follow up and filling

Your profile:

- ✓ You have at least a bachelor in Accounting or Finance
- ✓ You have a working command of spreadsheets and calculation software and, in addition, a strong knowledge of Microsoft Excel and Word
- ✓ You have strong verbal and written communication skills
- ✓ You are fluent in Portuguese and English (both spoken and written); other languages will be considered as an asset
- ✓ You have excellent organizational skills and ability to work under time pressure
- ✓ You are able to learn quickly and work in team

Please click [here](#) to watch a brief presentation of BWV – Business & Tax Advisors.

Interested?

Send your resume to: hr@bwv.pt

We look forward to hearing from you!