



ISCAL – Lisbon Accounting and Business School

P LISBOA 05

Erasmus Information Sheet

2017-2018

1. CONTACT INFORMATION

Institutional Coordinator

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Postal Address

ISCAL - International Relations Office
Av. Miguel Bombarda 20, 1069-035 Lisbon, Portugal

Website

General URL	http://www.ipl.pt/en
Information for foreign students	www.iscal.ipl.pt/index.php/erasmus

2. TERM DATES- WINTER TERM

Academic Calendar	Classes	Exam periods
Winter term	18 Sept to 21 Dec	04 Jan to 3 Feb
Spring term	<i>Not yet available</i>	

Welcome day	Winter semester	Spring semester
	18 Sept	<i>Not yet available</i>

Breaks and Holidays

-	Winter Term
Christmas Holiday Period	22 Dec – 04 Jan



3. APPLICATION PROCESS AND DEADLINES

- The Application Form and Learning Agreement are to be sent electronic and by post duly signed and stamped – this is a mandatory requirement.
- The deadline for sending the Application Form and Learning Agreement duly signed and stamped is:
 - Winter term: 9 Jun
 - Spring term: 30 Nov

4. COURSES IN ENGLISH

You can find the list of courses fully taught in English at:

<https://www.iscal.ipl.pt/index.php/erasmus/1574-students-mobility-incoming>

5. LANGUAGE OF INSTRUCTION

ISCAL provides courses taught in Portuguese and English.

Foreign students are advised to choose and enroll in courses from those available in English. However students can take part in courses different from those. One should, however, be aware that these are fully taught in Portuguese and the evaluation conducted also in Portuguese.

6. ACCOMMODATION

The search for accommodation is the responsibility of foreign students. The International Relations Office of ISCAL might assist foreign students in this task by providing them with a list of recommended contacts. Any other measures must be ensured by the students themselves.



7. HEALTH INSURANCE

Erasmus students are required to have a valid European Health Card issued at their home country (the EHC should be valid during the whole period of mobility).

Non-EU students are required to have commercial health insurance which covers medical expenses for the insured in case of accidents.

8. VISA

There are no visa requirements for EU citizens. Non-EU citizens, citizens from countries outside the Schengen Area or from third countries should apply for a residence permit on arrival.

For further information, please check with the International Relations Office at ISCAL.

9. GRADING SYSTEM

In Portugal the higher education grading system ranges from 0 (zero) to 20 (twenty), 0 (zero) being the lowest and 20 (twenty) the highest score.

A full term is awarded a total of 30 ECTS and a whole academic year is awarded a total of 60 ECTS.

ECTS grading scale:

ECTS Grade	% of successful students normally achieving the grade	Definition (only of failing grades)
A	10	Excellent – outstanding performance with minor errors
B	25	Very Good – above the average but with some errors
C	30	Good – sound work with a considerable number of errors
D	25	Satisfactory – fair but with significant shortcomings
E	10	Sufficient – performance meets the minimum criteria
FX	-	FAIL - some more work required before the credit can be awarded
F	-	FAIL - considerable further work is required



Description of the institutional grading system (ISCAL):

Mark (quantitative)	Mark (qualitative)	ECTS equivalent	Definition
18-19-20	Excellent	A	Pass
16-17	Very Good	B	
14-15	Good	B or C	
12-13	Satisfactory	D	
10-11	Sufficient	E	
8-9	Insufficient	FX	Fail
6-7	Highly insufficient	F	
4-5	Poor	F	
1-3	Very Poor	F	

10. INDIVIDUALS WITH MOBILITY OR OTHER DISABILITIES

ISCAL's premises are fully accessible to individuals with mobility disabilities including wheelchair access, wheelchair lift, and toilets with wheelchair access.

The lecturers may also provide special assistance during lessons and exams to students with mobility or other disabilities. Special conditions do also apply to students with mobility or other disabilities as far as evaluation is regarded. These may include a longer period of time to take the exam or specific informatics hardware and software, depending on the disability of the student.

11. PORTUGUESE LANGUAGE COURSES FOR FOREIGN STUDENTS

ISCAL offers a specific subject of Portuguese for Foreign Students to all foreign students studying at the school in winter and summer terms. This course is included in the list of courses offered to foreign students at ISCAL and is awarded 5 ECTS.

Intensive Portuguese Language Courses are also offered at Escola Superior de Educação de Lisboa and constitute further enhancement of the foreign students' competence in Portuguese. These take place at the following address: Campus de Benfica do IPL, 1549-003 Lisboa.